

BY-LAW NO. 6

PART 2

**WESTERN ONTARIO  
ATHLETIC  
ASSOCIATION**



**MANUAL OF OPERATIONS**

**SENIOR HOCKEY**

REVISED

22 June 2021

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**2021-2022**

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## Table of Contents

Table of Contents.....	2
SEC. A - AFFILIATION.....	3
SEC. B - COMPETITION.....	3
SEC. C- PLAYER ELIGIBILITY.....	3
SEC. D - TROPHIES/PENNANTS.....	5
SEC. E - FINANCIAL.....	7
SEC. F - COMMITTEES.....	8
SEC. G - ANNUAL MEETING.....	8
SEC. H - AMENDMENTS.....	9
SEC. I - VOTING.....	9
SEC. J - TEAM REGISTRATION.....	10
SEC. K - PLAYING RULES.....	12
SEC. L - PLAY-OFFS.....	14
SEC. M - GAME OFFICIALS.....	15
SEC. N - SUSPENSIONS.....	16
SEC. O - ALL-STAR GAMES.....	18
SEC. P - SPECIAL RULES AND REGULATIONS.....	18
SEC. Q - COMMUNICATION PROCEDURES.....	19
SEC. R - COMPLAINTS.....	20
SEC. S - PROTESTS AND APPEALS.....	20
Addendum #1 CODE OF CONDUCT.....	21
ADDENDUM #2 - FEES.....	23
W.O.A.A. SENIOR HOCKEY MINIMUM POLICY RE: MATCH PENALTIES.....	24

## BY-LAW NO. 6 - PART 2

### SENIOR HOCKEY

NOTE: **2021** amended changes appear in **bold** print.

The Rules and Regulations that will govern Senior Hockey in the W.O.A.A. are as follows:

NOTE: Any reference to dues or fees including but not exclusively to team registration dues, playoff fees, fines or penalty fees, damages or replacement fees, administration fees, and assignment fees are set by the WOAA Senior Hockey Chairperson as per [E-1](#) and approved by the WOAA Directors as per Bylaw #1 Section 38. In most cases these fees are set before the start of the playing season and they are not part of the By-Law amendment process ([Section H](#)) at the Annual Meeting.

### SEC. A - AFFILIATION

A-1. No agreement of affiliation exists between the W.O.A.A. and other **Senior** Hockey Associations. The WOAA Senior Hockey shall follow Hockey Canada rules with changes as contained in this Senior Hockey Manual of Operations.

### SEC. B – COMPETITION

B-1. The Association, in conjunction with the Senior Hockey Committee, shall determine the classification levels of play for the teams entered. The final roster must be submitted by January 10<sup>th</sup> each playing season by all teams represented in the league in order to continue to participate in the play-offs following the regular season of the said year.

### SEC. C- PLAYER ELIGIBILITY

C-1. Each W.O.A.A. Senior Hockey team will be eligible to sign the following players based on their past playing history and status. Each player must have played a minimum of twenty (20) games in one season to be classified in the levels as stated below:

Level 1 – NHL, AHL, ECHL, SPHL, any European Pro Elite (Division I, II, III),  
any team in a Professional League outside of Canada.

Level 2 – NCAA (Division I, II), OHL, WHL, QMJHL

Level 3 – NCAA (Division III), Provincial Jr. A, Jr. B and Canadian CIS

Level 4 – Jr. C and under, Independent League(s) (Listed on Elite Prospects i.e. GMHL)

Roster Eligibility Regulations:

Each W.O.A.A. Senior Hockey team will be allowed:

Level 1 –Maximum 2 players

Level 2 –Maximum 4 players

Level 3 –Maximum 12 players

Level 4 –Unlimited players

Exceptions:

If a team has signed below the maximum at any level, players can be added to any level below. At no one time, can a team have more than eighteen (18) players signed Level 1, 2, 3.

The final signing date for players will be January 10<sup>th</sup> of the current playing season.

All players on the roster (excluding the "Special Goaltender") must play a minimum of five (5) regular season games to be eligible to play in the W.O.A.A. Senior Hockey play-offs for the current season.

### **GRANDFATHERING:**

Each team will be allowed to sign an unlimited number of "Veteran" players. A Veteran player to be defined as a player that has signed three (3) years in the W.O.A.A. Senior Hockey League and **their name was on an active team roster in prior playing seasons up to the final deadline signing date of January 10, 2020 of the 2019-2020 playing season.**

**CLARIFICATION: All Veteran Players signed on the final team roster in prior playing seasons up to the final signing date of January 10, 2020 will be allowed to continue to play out their W.O.A.A. Senior Hockey playing career as a Veteran.**

**Any player signing with a W.O.A.A. Senior Hockey team during the 2020-2021 season and thereafter; will no longer qualify as a Veteran.**

**SPECIAL GOALTENDER:** Senior Hockey Clubs can apply to the W.O.A.A. Senior Hockey Committee for Special Goaltender permission. A goaltender may not play until his status as a "Special Goaltender" is approved. The "Special Goaltender" must be designated and signed on the 26<sup>th</sup> player card. The "Special Goaltender" must be signed by January 10<sup>th</sup> of the current season and he can only be used as a goaltender. Once designated, there will be no exceptions or substitutions. The "Special Goaltender" must be a LEVEL 4 status only.

### **RELEASES:**

C-2. The playing rights of any individual remains with the last team that the player has legally signed with, unless he has obtained a valid release, provided the player is on the twenty-five (25) man active roster as of January 10<sup>th</sup> of the current season. Teams must submit their "protected" player roster on January 10<sup>th</sup>. Teams will not be allowed to request money for players. A team caught attempting to sell a player will be fined the amount they requested from the other team. Any disputes should go to the Senior Hockey Committee for resolution.

Any player not on the twenty-five (25) man active roster as of January 11<sup>th</sup> of the current season is considered to be automatically released and becomes a "free agent". All teams must notify all teams and the W.O.A.A. Office by way of email immediately upon release of any player at any time during the season. Released players cannot be re-signed by the same team (the team released from) in the same playing season.

C-3. In all instances when a release is granted it is permanent. The release form is to be completed in full and the only signature required is that of the Team Manager granting the release.

C-4. A player that is refused a release may apply to the W.O.A.A. Senior Hockey Committee for consideration. When the issue has been resolved the involved parties shall be informed of the decision, in writing.

OTHER:

C-5. A SIGNED AFFILIATED HOCKEY CANADA CLUB/WESTERN ONTARIO SUPER HOCKEY LEAGUE (WOSHL)/EASTERN ONTARIO SUPER HOCKEY LEAGUE (EOSHL) CLUB PLAYER RETURNING TO SIGN A W.O.A.A. SENIOR HOCKEY PLAYER'S CERTIFICATE

Any player signed to a Hockey Canada affiliated club/**Western Ontario Super Hockey League (WOSHL)/Eastern Ontario Super Hockey League (EOSHL) club** is ineligible to participate with a W.O.A.A. Senior team in the same playing year until written confirmation of his non playing status with the Hockey Canada affiliated club/**Western Ontario Super Hockey League (WOSHL)/Eastern Ontario Super Hockey League (EOSHL) club** has been received by the W.O.A.A. Office. Any player who violates this directive would be suspended indefinitely until dealt with by the W.O.A.A. Senior Hockey Committee.

C-6. A W.O.A.A. SIGNED SENIOR HOCKEY PLAYER WISHING TO ALSO SIGN WITH A HOCKEY CANADA AFFILIATED CLUB/WESTERN ONTARIO SUPER HOCKEY LEAGUE (WOSHL)/EASTERN ONTARIO SUPER HOCKEY LEAGUE (EOSHL) CLUB

Any W.O.A.A. registered Senior Hockey player may sign with a Hockey Canada affiliated club/**Western Ontario Super Hockey League (WOSHL)/Eastern Ontario Super Hockey League (EOSHL) club** in the same playing year provided he does not participate in a Hockey Canada/**WOSHL/EOSHL** game until the W.O.A.A. club is eliminated. Participation shall make the said player ineligible for further W.O.A.A. play.

C-7. In accordance with Hockey Canada regulations, a carded Minor Hockey player shall not play W.O.A.A. Senior Hockey at any time.

## **SEC. D - TROPHIES/PENNANTS**

D-1. The following trophies are provided for Annual competition:

- |     |                                      |   |
|-----|--------------------------------------|---|
| (a) | Senior "AA" Champions                | -Secure Insurance Solutions Group                       |
| (b) | Senior "A" Champions                 | -Anstett Jewellers                                      |
| (c) | Senior "B" Champions                 | -Crediton & Area Business Men                           |
| (d) | Senior "AA" Leading Scorer           | -Dr. Dick Bray  |
| (e) | Senior "A" Leading Scorer            | -Fordwich Feed Mill                                     |
| (f) | Senior "B" Leading Scorer            | -W.O.A.A.   |
| (g) | Senior "AA" Best Goaltending Average | -Gerrard's Shopping Centres                             |
| (h) | Senior "A" Best Goaltending Average  | -President's Award                                      |
| (i) | Senior "B" Best Goaltending Average  | -Imperial Esso  |
| (j) | Most Sportsmanlike Player            | -Hugh Hodges Memorial Trophy<br>(Life Member -W.O.A.A.) |

D-2. All trophies must be returned by the winning team, properly engraved, and received at the WOOA office by November 1<sup>st</sup> of the current playing season.

*Note: "Properly Engraved" shall mean: the new plate or shield shall be of similar size and material and shall be inscribed with the year and team title to match existing plates or shields on the trophy or plaque to which it shall be affixed in similar fashion as those others on said trophy.*

- a) Failure to comply will result in the following:
- i) Trophies returned after November 1<sup>st</sup> but prior to January 15<sup>th</sup> of the current playing season will be considered 'late' and an administration fee of \$35.00 will be assessed the team.
  - ii) Trophies returned without engraving, or without proper engraving as noted above, shall result in an administration fee of \$50.00 assessed to the team. The W.O.A.A. will complete the inscription.
  - iii) Trophies returned after January 15<sup>th</sup> but prior to February 15<sup>th</sup> of the current playing season may result in the offending team being assessed an administration fee of \$500.00.
  - iv) Trophies not returned by February 15<sup>th</sup> of the current playing season will be deemed to have been lost or destroyed and the offending team shall be assessed a replacement fee not to exceed \$1,500.00. The W.O.A.A. shall replace the trophy.
- b) Any damage, destruction or loss of a trophy shall be dealt with as follows:
- i) The responsible team shall be assessed a replacement fee of \$1,500.00.
  - ii) The responsible team shall be declared a member 'not in good standing'.
  - iii) The responsible team may be 'suspended' from all league play, including W.O.A.A. Senior Hockey play-offs until the matter has been reconciled to the satisfaction of the W.O.A.A. Senior Hockey Committee and the Board of the W.O.A.A.

*Note: A member 'not in good standing' or 'suspended' as described above, shall remain so until such time as the matter has been reconciled to the satisfaction of the W.O.A.A. Senior Hockey Committee and the Board of the W.O.A.A.*

D-3. The Championship club in each category shall receive a pennant for permanent retention and display.

D-4. Individual Scoring Championships will be decided in the following manner:

(a) Aggregate Points

In the event of a tie, the individuals will share the championship.

D-5. Each W.O.A.A. Senior Hockey team shall submit by January 10<sup>th</sup> of the current playing season, the name of the Senior Hockey player they nominate to receive the "Hugh Hodges Memorial" Most Sportsmanlike Player Award. The W.O.A.A. Senior Hockey Committee shall then make the final choice of the recipient and the award presentation will be made during the play-offs.

D-6. Goaltending Award

Awarded annually to the goaltender(s) of the team recording the lowest goals against per game average in their respective category, as decided in the following manner:

Goals allowed divided by games played during the regular season. In the event of a tie, the award shall be shared.

## SEC. E - FINANCIAL

E-1. The Chairperson, in consultation with the Executive Administrator shall determine the variable entry fee, which shall be:

- (a) Sustainably adequate to cover operational expenditures,
- (b) Payable to the Executive Administrator as per scheduled deadlines,
- (c) Approved by the Board of Directors.

E-2. A \$2,000.00 performance bond shall be submitted to the Executive Administrator by all existing clubs prior to the date of the Annual Meeting. A \$2,000.00 performance bond shall be submitted to the Executive Administrator by all new clubs by May 15<sup>th</sup> as per Section [J-11](#). Performance bonds shall be payable in cash, certified cheque or money order. If any team fails to meet their financial obligations to the W.O.A.A. after the \$2,000.00 capping of the bond; any shortfalls would be covered equally by the existing teams in the league.

E-3. Performance bonds of member clubs shall be retained by the W.O.A.A. unless the team requests, in writing, a refund.

E-4. Any team having entered and is not drawn into a schedule shall receive a 75% refund of the entry fee. A team drawn into a schedule shall forfeit their entry fee to the W.O.A.A.

E-5. Teams withdrawing after they have been scheduled to start play will also forfeit their bond.

E-6. Team statistics will be kept current on the WOAA website. The League Statistician shall be reimbursed by the teams for this service at a cost of \$75.00 team. There shall be an annual website fee per team set by the WOAA Board of Directors to cover costs of this service. The "Home" team must submit game sheets to the Webmaster electronically within twenty-four (24) hours of the game completion time. There shall be a \$20.00 late fee for failure to submit any game sheet on time.

E-7. In all play-offs series, each home team shall submit to the Executive Administrator a play-off fee for each play-off home game. This amount will be billed to the teams at the end of the season and due upon receipt.

E-8. Insurance is mandatory to be eligible to participate in the Senior Hockey program. In the event that 75% of the Senior Hockey teams in good standing with the W.O.A.A. agree upon a group insurance policy which is contingent upon 100% participation, all members will purchase the policy to be eligible to participate in W.O.A.A. Senior Hockey activities.

E-9. The entry fee, bond fee, league statistician fee, and webmaster fee is due by June 15 as per Section [J-8](#). The fee for the Referee Supervisor(s) will also be collected by June 15 as per Section [M-3](#).



## **SEC. F - COMMITTEES**

F-1. The WOAA President shall appoint a Chairperson.

F-2. The Chairperson shall appoint the committee (with the exception of the Team Representatives) to be ratified by the W.O.A.A. Board of Directors. The Team Representatives, three (3) for the North and three (3) for the South, are volunteers and agree to represent the teams at the Senior Hockey Committee and are appointed by the Team Contacts by a majority vote at the Annual Senior Hockey Meeting each year.

F-3. The Senior Hockey Committee shall be composed of:

- (a) President of the W.O.A.A.,
- (b) Appointed Chairperson,
- (c) Vice Chairperson,
- (d) Convenors,
- (e) League Statistician,
- (f) Senior Referee Assignor,
- (g) Senior Referee Supervisor(s),
- (h) Team Representatives,
- (i) Other appointed members.

F-4. The committee shall assist the Chairperson in the day to day operations of the program.

F-5. The Chairperson shall convene meetings as necessary.

F-6. The Chairperson shall supervise the preparation of a playing schedule.

F-7. The Chairperson and the W.O.A.A. Executive Administrator shall collectively administer the program by:

- (a) Directing and coordinating schedule play and play-offs,
- (b) Reviewing events and resolving relative issues,
- (c) Ensuring teams respect and adhere to rules and regulations,
- (d) Providing guidance, leadership and direction to all clubs and members.

### **Rules Committee:**

F-8. The teams shall form a Rules Committee consisting of the General and/or Assistant General Managers of each team, or an appointed representative of the team. The Rules Committee shall meet not later than the second Saturday in May and a second meeting to be held not later than the second Saturday in December each year, to review the existing playing rules and to propose mutually agreeable amendments to the rules following procedures found in [Section H](#), with a view of strengthening the W.O.A.A. and improving the Senior Hockey League.

## **SEC. G - ANNUAL MEETING**

G-1. The Annual Senior Hockey Meeting shall be held on the fourth Tuesday of June.

G-2. During the Annual Senior Hockey Meeting the Chairperson shall present proposed amendments which shall be resolved as outlined in W.O.A.A. By-Law No. 4 (Rules of Order).

G-3. Attendance at any Senior Hockey Meeting in person and/or arranged conference call is mandatory. Should a voting team not be represented in person or by conference call at the team's own expense in a given season, the set fine schedule is outlined below:

1<sup>st</sup> offence -\$250.00 deducted from your posted bond

2<sup>nd</sup> offence –additional \$500.00 deducted from your posted bond

3<sup>rd</sup> offence –is an additional \$1,000.00 deducted from your posted bond

All funds must be remitted to the W.O.A.A. Office, thirty (30) days following the offence or the team represented will be suspended from play until the said funds are remitted.

The said funds will be utilized for the Senior Hockey as agreed upon by the Senior Hockey Committee as a whole on an annual basis.

## **SEC. H - AMENDMENTS**

H-1. An amendment that is inconsequential or contravenes the By-Laws shall not be accepted by the Senior Hockey Chairperson.

H-2. Proposed amendments shall be forwarded to the W.O.A.A. Office prior to the 1<sup>st</sup> of June of the current playing season.

H-3. Any amendment shall be submitted in printed, written or typewritten manner and will:

- (a) Have the name of the mover and the club thereon.
- (b) Clearly identify the By-Law, paragraph, part or parts thereof.

H-4. Providing that it meets the requirements of H-1 and H-2, a proposed rule amendment made by the Rules Committee shall be accepted by the Senior Hockey Chairperson.

H-5. Proposed amendments shall be distributed to all eligible teams by email to Team Contacts prior to the end of the first business day on or following June 15<sup>th</sup> prior to the Senior Hockey Annual General Meeting.

## **SEC. I - VOTING**

I-1. Each club of the year previous to the Annual Meeting is entitled to one (1) vote, provided the club is in good standing. A new entry who has deposited an entry fee and bond with the Executive Administrator shall have the right to one (1) vote.

I-2. At the discretion of the W.O.A.A. Senior Hockey Chairperson voting may be by secret ballot rather than a show of hands voting. The voting member(s) also may request a secret ballot vote, which may be allowed if in the opinion of the W.O.A.A. Senior Hockey Chairperson it is deemed to be warranted.

I-3. There shall be no voting by proxy at any time.

## **SEC. J - TEAM REGISTRATION**

Current season player roster and team official registration:

J-1. Each Senior Hockey Club will be issued thirty-five (35) player cards which shall be designated as Level 1, Level 2, Level 3, Level 4, Special Goaltender, and Veteran Player as per section C-1.

Team Official cards will consist of one (1) Manager, one (1) Assistant Manager, three (3) Coaches and an unlimited number of Trainer's cards.

J-2. Goaltenders must be designated as such on a W.O.A.A. Senior Hockey player's card.

J-3. All questions on the cards must be correctly answered in full and signed by all players, Coaches, Manager and Trainers.

J-4. A team official must sign a player's card to be an eligible player.

J-5. All players must be signed on a card prior to their first game (scheduled play) that they participate in to be eligible to play Senior Hockey. All original cards must be delivered to the W.O.A.A. Office "IMMEDIATELY". Registered players are listed on a Master List numbered one (1) through thirty-five (35). Players may be added or deleted as requested by means of signed cards and releases only. Any reinstated players must sign a new player's card and be registered as a new signing on the Master List. Teams will be allowed to have thirty-five (35) active cards until the January 10<sup>th</sup> protected player roster signing deadline. In accordance with Section [C-1.](#), at no time shall a team be permitted to have more than the allowable number of Level 1, 2, or 3 players participate in a game.

By January 10<sup>th</sup>, each team must file with the W.O.A.A. Office a cut-down list of not more than twenty-five (25) active cards plus a "Special Goaltender" card if they choose to exercise that option. Failure to file this list will result in the first twenty-five (25) eligible cards recorded on the Master List being declared as the active play-off roster. Refer to [Section C](#) for further information on player signing and eligibility and "Special Goaltender permission".

J-6. All persons on the bench must be signed on a W.O.A.A. Senior Hockey Team Officials card prior to their participation in a game and the W.O.A.A. Office to be notified by email or fax. There shall be no deadline date for signing of team officials.

J-7. For the purpose of player eligibility a players list shall be made available to all teams by November 1<sup>st</sup> for all clubs to review. The lists will be made available on a continuing basis to Team Contacts online and the date of updates for each team will be on the list. The final player's list will be posted by January 15<sup>th</sup> for all clubs to review. Each team will have until January 20<sup>th</sup> to question or correct any discrepancies. After the time limit has expired, no Protest will be considered by any team regarding a player's card status. However, the Senior Hockey Committee can rule on the eligibility of any player at any time during the season by a majority vote at any regular Senior Hockey Committee Meeting or a Special Meeting that has been called.

## Current Team Renewal applications for following season:

J-8. Application for membership renewal and invoice for the play-offs from the prior year will be sent to Team Contacts by the first Tuesday of May each year for the following season by the W.O.A.A. Office. Application for membership renewals plus all fees owing must be received by the W.O.A.A. Office on or before June 15th each year for the following season.

J-9. A late entry in any category must be submitted to W.O.A.A. Office and will be reviewed by the Senior Hockey Committee. The Committee will recommend to the Board of Directors either acceptance or rejection. Late applications by previously participating teams only shall be subject to a \$100.00 late filing fee, payable to the Executive Administrator.

## New Team Entries:

J-10. Applications for New Memberships must be received by the W.O.A.A. Office on or before May 15th each year for the following season.

J-11. The stated entry fee and performance bond shall accompany the submission.

J-12. Any new team entry must have a municipality population of 20,000 people or less for an application to be accepted. The stated number of people within a municipality includes all amalgamations, current or proposed within the calendar year, the W.O.A.A. receives an application for said team. The population and amalgamation are solely based on the current Canadian Census Data.

J-13. New memberships must submit to the W.O.A.A. Office the following information:

- (a) An outline of the teams hockey system (other teams, etc.),
- (b) A financial prospectus that includes a:
  - (i) Bank Statement and/or a letter of credit,
  - (ii) Budget Forecast, and fund raising activities,
- (c) Facilities -size, seating capacity, other amenities,
- (d) Availability for game times and dates,
- (e) Listing of Directors and a concise Executive history,
- (f) Player List: Prospective and confirmed names acknowledged by each player by their individual signature; list to include player's address and a short playing history stating their last W.O.A.A. Senior Hockey team signed with and the season.
- (g) Team officials: Prospective and confirmed Manager, Coaches and Trainers,
- (h) A brief resume as to why the team should be accepted into the Senior Hockey program.

J-14. When the preceding information is received it will be:

- (a) Reviewed by the Senior Hockey Chairperson and Committee,
- (b) Distributed to the relative member teams,
- (c) Recommended by the Chairperson to the Board of Directors, acceptance or rejection,
- (d) Approved or refused by the Board of Directors.

## SEC. K - PLAYING RULES

K-1. The Association shall adopt Hockey Canada playing rules. Changes to these rules as they apply to the W.O.A.A. will be made on an ongoing basis by the Senior Hockey Committee and recommended to the Board of Directors. Clubs will be provided with these amendments.

K-2. Every team intending to compete in the Senior Hockey program in any season must enter into the classification in which that team will compete.

K-3. In all games played in the W.O.A.A. Senior Hockey League, intermission between periods shall not exceed twenty minutes, including ice re-surfacing.

K-4. The home team shall be responsible for the:

- (a) Procurement of facilities and their costs,
- (b) Payment of game officials.

K-5. Each team shall be responsible for their own transportation costs.

K-6. (a) Without exception, once scheduled, all games must be played and cannot be cancelled for any reason. Forfeiture is only available to the Senior Hockey Chairperson and Committee, as a means to penalize teams.

(b) Games may only be postponed for the following unforeseen acceptable reasons:

- (i.) Weather conditions, when agreed upon by both teams and/or road closures that affect players attending the game from their respective registered residence on player's card,
- (ii.) Facility mechanical failures, power outages, or dangerous ice conditions,
- (iii.) The death of a registered team participant.

(c) The following conditions are not acceptable reasons for postponing a game:

- (i.) Adverse weather and road conditions, except as noted in (b)(i)
- (ii.) Lack of transportation,
- (iii.) Due to insufficient players,
- (iv.) By the unilateral decision of one team.

(d) If a game must be postponed due to unforeseen acceptable reasons, the Home team shall:

- (i.) Immediately notify the Referee Assignor and W.O.A.A. Administrator by cell phone and confirming email,
- (ii.) Immediately notify the opposing team officials,
- (iii.) Immediately send out a Tweet on their team Twitter site if available, announcing the game postponement,
- (iv.) Immediately compensate any game officials in attendance at the arena and full mileage to the referee(s) as per [M-8](#),
- (v.) Reschedule the game with the opposing team and notify the Referee Assignor and W.O.A.A. Administrator within fourteen (14) days.

- (e) When teams (Coaches and/or Managers) postpone a game for any reason other than Article (b) i. to (b) iii. above, and/or cannot agree on rescheduling a postponed game, or agree upon a play-off agreement schedule, the Senior Hockey Chairperson and Committee, without recourse, will direct where and when and under what conditions the game(s) must be played, who is Home and decide whether one or both teams are negligent.
  
- (f) If a scheduled game is postponed for any reason other than Article (b) i. to (b) iii. above, the following penalties shall apply:
  - i.) If a game is postponed for any reason other than stated and outlined in Article (b) i. to (b) iii., or if all of the conditions stipulated in Article (d) have not been met, the negligent team(s) shall pay a non-negotiable fine of \$1,500.00 to the W.O.A.A. The said funds will be placed in the trust account established by the W.O.A.A. and will be dispensed with as to how the Senior Hockey Committee sees fit. The said fine is unable to be appealed at any level.
  - ii.) The negligent team shall be responsible for all advertising expenses and/or posting of advertisements advising that the schedule game has been cancelled, paid to the home team.
  - iii.) If a negligent team has a second infraction within twenty-four (24) months, an additional non-negotiable \$1,000.00 fine shall be payable to the W.O.A.A., funds will be placed in the trust account established by the W.O.A.A. and will be dispersed with as to how the Senior Hockey Committee sees fit. The said fine is unable to be appealed at any level.
  - iv.) Each further infractions within a twenty-four (24) months period will result in doubling of all fines stipulated in Article (f) i. to (f) iii.
  
- (g) Should the team representative (Coaches and/or Managers) refuse to comply with the preceding, the Senior Hockey Chairperson may invoke any of the following:
  - (i.) Impose upon one or both clubs a monetary fine of \$1,500.00 due and payable to the W.O.A.A. within seven (7) days. The said funds will be placed in the Trust Account established by the W.O.A.A. and will be dispersed with as to how the Senior Hockey Committee sees fit. The said fine is unable to be appealed at any level.
  - (ii.) Suspend one or both clubs from further competition and forfeit their remaining games,
  - (iii.) And in addition, the team Coach and Manager shall be suspended for:
    - First Offense –ten (10) games
    - Second Offense –one (1) year

K-7. If a game is scheduled on a weekday (Monday through Friday) evening during the regular season and/or play-offs, the home team can't schedule the game start time before 8:30 p.m. unless the visiting team agrees in writing.

K-8. The Manager, Coach or person in charge of any team must, before any game, sign the gamesheet in the spaces provided and shall be regarded as the Responsible Officer for the team for that game. The team must include (9) skaters and one (1) goaltender. If a team abuses this rule, the Chairperson may assess a monetary assessment to the maximum of their bond. Each team shall be allowed a maximum of five (5) Team Officials on the bench at any one time. The

Responsible Officer will assume full responsibility for the eligibility of all players and Team Officials during the game.

K-9. If a player or players of the visiting or Home Team fails to arrive at the arena prior to game time, the Responsible Officer of the team shall notify the Referee and Responsible Officer of the opposing team, the names of such players who have been delayed or would otherwise be playing. These players shall be permitted to take their place in the game upon arrival. Any player(s) participating in the game and his name is omitted on the game sheet, any points or penalties involving the player(s) will stand.

K-10. During regular season play and the score is tied at the completion of regulation time; overtime is mandatory. For overtime play the following will apply:

- (a) There will be a two (2) minute time-out, players remain at bench,
- (b) Cleaning of the ice surface is not done unless ordered by the referee because of unsafe ice conditions,
- (c) The teams shall change ends, only if the ice is cleaned,
- (d) Play will commence (consisting of five (5) players per team) and shall not be more than one (1), five (5) minute stop time, sudden victory period,
- (e) If a goal is scored, the winning team shall be awarded two (2) points, the losing team, one (1) point,
- (f) Should a game remain tied at the conclusion of overtime, the teams will have a shootout. The first three (3) players from each team will be chosen at the conclusion of overtime and shoot in order as listed. If still tied, the shootout will continue on a sudden death format by the teams choosing a player to shoot on an alternate basis. Shooters number and order will be recorded on gamesheet by game statistician and referee. Any player serving a penalty at the end of the overtime, is not eligible to participate in the shootout.  
The points and standings would then reflect 2 points for a Win and 1 point for the OTL.

*CLARIFICATION: One shooter at a time. Visiting team takes first shot, teams alternate shots thereafter till conclusion. No player will have the opportunity to shoot a second time until all players on the team's line-up (excluding goaltenders) have participated in the shoot out.*

*RECORDING OF SHOOTOUT: On the "note" portion of the electronic gamesheet, list all shooters for both teams. At conclusion of shootout, only the game winning goal will be recorded.*

## **SEC. L - PLAY-OFFS**

L-1. The Chairperson in conjunction with the Executive Administrator and the Convenors shall arrange all play-offs.

L-2. Once a play-off format is established; all teams that are drawn into that play-off format must fulfill their play-off commitments.

L-3. The team ending the schedule with a higher point standing shall have preference of the odd game, no division of the gate receipts is required. If a tie results between teams, the following procedures shall determine final standings:

IN A BALANCED SCHEDULE:

- (i) Most wins in regular schedule play,
- (ii) Win-Loss Record between tied clubs,
- (iii) The team with the greater differential between goals for and goals against during regular season play.
- (iv) Goals for plus goals against divided into goals for = %; The team having the higher percentage is the winner.

IN AN UNBALANCED SCHEDULE:

The final standings will be calculated on a percentage basis of games played.

L-4. In all play-off games, if the score is tied at the end of regulation time, the ice shall be cleaned, teams shall change ends and overtime shall be played on the basis of twenty (20) minute stop time sudden victory periods. The ice shall be cleaned and teams shall change ends at the end of each succeeding period; until a winner is declared.

L-5. Play-offs shall be a best of seven (7) series or as otherwise arranged by the Senior Hockey Chairperson.

## **SEC. M - GAME OFFICIALS**

M-1. The W.O.A.A. Senior Hockey program will adopt the four-man officiating system for all exhibition, All-Star, regular season league and play-off games. If, through some misadventure, illness, injury, or accident, only three of the four appointed officials are available to start or complete the game, then a three man (one referee and two linesmen) system will be used.

M-2. If, through misadventure, illness or accident, two or more of the appointed game officials do not appear, the responsible team representatives (Coach or Manager) of the home team shall then contact the Convenor or Chairperson for direction and shall attempt to obtain locally registered official(s). Failing the preceding, the game shall be declared as a postponed game and the team officials shall act according to Sec. K-6d. In the case when a game must be cancelled due to the lack of game officials, the W.O.A.A. shall reimburse the Home team for any cancellation costs and the Away team for any travel costs. Costs with supporting documentation must be submitted to the W.O.A.A. Office within two (2) weeks of the cancelled game date.

M-3. The Referee Assignor position shall be posted on the internet annually with qualifications outline agreed upon by the Senior Hockey Committee. The posting shall be for fourteen (14) days on or before May 1<sup>st</sup> each year. Each Senior Hockey Team Contact will review the applications and vote on the applicant(s) as to who to hire by a majority decision. The Referee Assignor shall be paid by the Executive Administrator an amount from proceeds of the team entry fees as approved by the Board of Directors.

M-4. A Referee Supervisor or Supervisors shall be considered and if necessary, a posting shall be posted on the internet annually with qualifications outline agreed upon by the Senior Hockey



Committee. The posting shall be posted for fourteen (14) days on or before May 1<sup>st</sup> each year and the Senior Hockey Team Contacts will review the applications each year and vote on the applicant(s) as to who to hire by a majority decision. Each Senior Hockey Team Contact will receive a summary of all Game Official's supervisions as submitted by the Referee Supervisor(s). The Referee Supervisor(s) shall be paid by the Executive Administrator an amount as specified on the team's annual registration form.

M-5. If game officials are not cancelled per W.O.A.A. procedures, the game officials shall be entitled to half game fees plus mileage fees.

M-6. The home team shall pay all expenses of the game officials. Payment shall be made by a member of the team management or the Arena Manager and shall be transacted shortly after the conclusion of the second (2nd) period.

M-7. Game officials must be certified and registered with the W.O.A.A. The Chairperson shall determine the variable rates for game officials and the game official mileage rates calculated both ways for one (1) vehicle. Any changes to these rates must be approved by the WOAA Board of Directors.

M-8. In the event of unforeseen circumstances (i.e. arena mechanical malfunction, hydro outage etc.) resulting in the scheduled game being unable to be played; it shall be the Home team's responsibility to compensate the assigned game officials already in attendance at the arena, at the rate of \$15.00 per game official and full mileage to the referee.

M-9. All Time Keepers and Scorers should be a minimum of eighteen (18) years old.

## **SEC. N - SUSPENSIONS**

N-1. In accordance with the By-Laws and Policies the Chairperson shall:

- (a) Suspend or discipline registered participants,
- (b) Review and/or revise suspension scale annually.

N-2. All suspensions commence at the time of the infraction.

N-3. Any player serving a Match Penalty or league suspension shall be suspended from all Senior Hockey games until the suspension is completed. Notification will be given by the Chairperson through the Executive Administrator for any Match suspensions.

Any player serving an automatic suspension (game or gross misconduct) shall be eligible to participate in tournament, exhibition and/or All-Star games. It is the responsibility of the team officials to ensure that the proper number of games, for game and gross misconducts or a combination of penalties, are served and no league notification is given.

N-4. Any team shall notify the Executive Administrator by phone and confirm in written form, if they presume that a member of the opposing club is under suspension, status is registered improperly (or falsely), or is not proper on the team list. Any team wishing to protest a game played against an opposing team with said player shall do so by the standard protest procedures referred to in [S-1](#) with the appropriate fees and within forty-eight (48) hours of the scheduled starting time of the game (Saturday and Sunday excluded). The awarding of the two (2) points to

the non-offending team in a regular scheduled game as described in [N-5](#) will only apply when the non-offending team has followed the protest process.

**N-5. REGULAR SCHEDULE LEAGUE GAMES:**

Any player or team official who is determined to be ineligible and their name appears on the game sheet and participates in a regular schedule league game, the following shall apply:

- (a) The game shall stand as played,
- (b) The non-offending team is awarded the win, two (2) points, only when a proper Protest from the non-offending team is received within the time frame as described in [N-4](#),
- (c) The offending team shall be fined \$250.00. The Coach and Manager of the offending team shall be suspended for five (5) games, as well as possible sanctions or suspensions to the player.
- (d) For a second occurrence, the Coach and Manager of the offending team will be suspended until dealt with by the Senior Hockey Committee and approved by the Board of Directors. They may be suspended for a period of one (1) year.
- (e) If in the opinion of the Senior Hockey Chairperson the use of an ineligible or illegal player or the failure to serve the suspension immediately was used to the offending team's advantage, including intentional falsifying of players cards or game sheets, further suspensions, loss of points (but not the award of points to the non-offending team) or additional fines may be assessed to the team, Coach and Manager as well as possible sanctions or suspensions to the player.

**PLAY-OFF GAMES:**

Any player or team official who is determined to be ineligible and their name appears on the game sheet and participates in a W.O.A.A. Senior Hockey play-off game, the following shall apply:

- (a) The game shall stand as played,
- (b) The non-offending team is awarded the win(s) of all games in the series currently being played in which the ineligible player or team official participated, only when a proper Protest from the non-offending team is received within the time frame as described in [N-4](#),
- (c) The offending team shall be fined \$500.00. The Coach and Manager of the offending team shall be suspended for the remainder of the current play-off season.
- (d) The player or team official who is determined to be ineligible shall cease all further participation with the offending team for the remainder of the play-offs.

N-6. Any member having incurred a suspension, fails to adhere in full to that assessment, the suspension shall be doubled. (Authority - By-Law No. 3, Suspensions - Para 5 (c)). The additional suspension will commence immediately following the Senior Hockey Chairperson's awareness of the infraction and his ability to notify the appropriate team official. The additional suspension will be added on to any unserved portion of the original suspension. Any games that the suspended player should have sat out from the original suspension but instead participated in shall be governed by [N-5](#). Games played after the suspension would have been normally served shall stand as played.

*Example 1- Player is to sit out Saturday night regular season for a one game suspension but plays. His team loses. He plays again on Sunday. Chairperson is notified on Monday that suspended player did not sit on Saturday. RULING – player must now sit out his next two games from Monday on (one for original suspension and one for the doubling). Note- If his team won on Saturday the losing team would have the right to protest and gain the two points however the Sunday game remains as played.*

*Example 2 – if the player’s original suspension was for two games and would have involved sitting both Saturday and Sunday and his team won both with him in the lineup THEN both Saturday and Sunday losing teams have the right to protest as per [N-5](#) and gain the two points. He would then have to sit out his two original games plus two more from Monday on.*

*Example 3 - If the player was to serve a 4 game suspension and only served 1, he would have to sit 3 games from the original suspension and an additional 4 as a result of the doubling of the original suspension.*

N-7. Any carded member of any Senior Hockey team, in good standing that is found to have made negative or derogatory remarks about the W.O.A.A. or the members of the W.O.A.A., either in the public media or on social media, shall be financially penalized to a minimum of \$200.00 and in severe cases, up to a maximum of \$1,000.00. The cases will be heard by a committee from the Senior Hockey Committee and dealt with on an individual basis and the fine appropriately assessed.

N-8. If any team is caught playing a player in a league game under an assumed name or an alias, they will be fined \$500.00 and lose the right to one of the Level 1 players for the next season. If the team does not have any Level 1 players, they will lose the right to one of their Level 2 players. The statute of limitations for this will be three (3) years so that if it is found out that a team used a player under an alias up to three (3) years after the game, then they are still automatically fined.

## **SEC. O - ALL-STAR GAMES**

O-1. The W.O.A.A. will cease holding an All-Star Game, effective the 2009-2010 season.

## **SEC. P - SPECIAL RULES AND REGULATIONS**

P-1. The W.O.A.A. has adopted a Privacy Policy in accordance with the Personal Information Protection and Electronic Documents Act (PIPEDA). In reference to all distribution of personal information to third parties, all members and participants shall have the option to Opt-In or Opt-Out. All inquiries as they refer to the Privacy Policy shall be dealt with by the appointed W.O.A.A. Privacy Officer.

P-2. The National and Provincial Sport Authorities are in the midst of developing and updating “Substance and Harassment” policies. The applied standard within the W.O.A.A. shall

be of “Zero Tolerance”. The W.O.A.A. Senior Hockey shall adopt as of June 25, 2013 a Code of Conduct which will form an addendum to the W.O.A.A. Senior Hockey Manual of Operations. Should any incident arise, contact the Sports Chairperson.

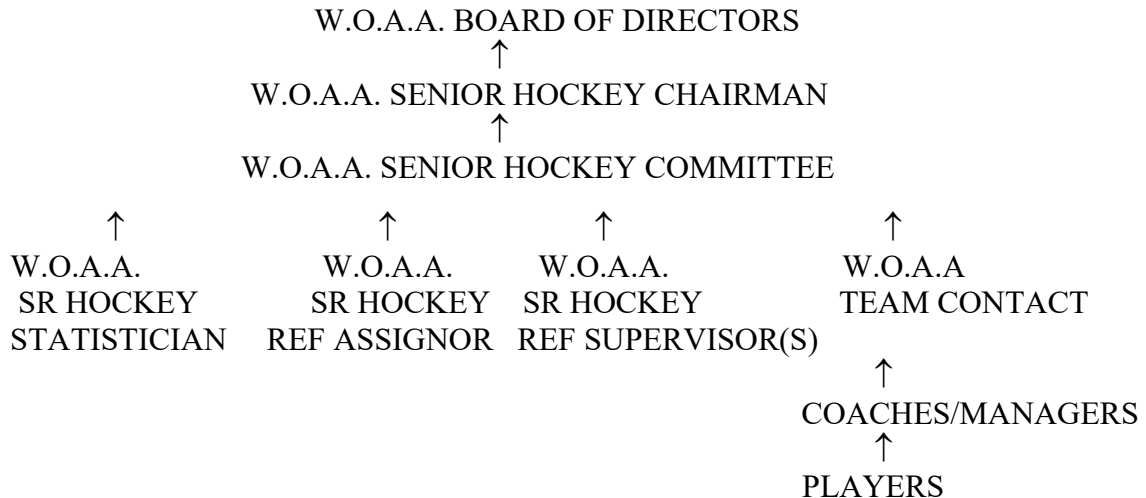
P-3. The W.O.A.A. has adopted a Policy that a current three (3) years Police Check is required for any individual who is in a position of trust or authority while working with youth (under the age of 19). It is the responsibility of each team, league or association to ensure that Police Record Checks (vulnerable sector screening) have been completed.

P-4. **Rowan's Law** is applicable to all participants under 26 years of age. It is mandatory that each team ensures participants have reviewed Ontario’s Concussion Awareness Resources.

## SEC. Q - COMMUNICATION PROCEDURES

Q-1. Each local association or an individual team if no association exists shall forward to the Executive Administrator the name, address and telephone number (house and business) of a specific contact person. Communication to and from the Executive Administrator will be via that stated person.

Q-2. The procedure of communication is as follows:



Q-3. All communication with all teams must be completed and sent via email to the Team Contact and/or Team Officials with a recorded receipt kept at the W.O.A.A. Office. No communication is sent via Canada Post unless it is absolutely necessary, i.e. sending original players cards.

## **SEC. R - COMPLAINTS**

R-1. When a complaint is submitted, it shall be forwarded to the Executive Administrator. The submission shall be typewritten or carefully handwritten in form, concise, factual and shall be signed by the:

- (a) President, Secretary, and/or Town/Team Contact of a local association with two signatures affixed.
- (b) (If no association exists), Coach and Manager of a club.
- (c) Individual who has a direct interest in the matter.
- (d) After consideration, any legitimate complaint will receive a reply.

## **SEC. S - PROTESTS AND APPEALS**

S-1. Protests and Appeals shall be submitted in accordance with the procedures outlined in By-Law No. 3.

# **Addendum #1 CODE OF CONDUCT**

## **WOAA SENIOR HOCKEY**

Whereas the W.O.A.A. is the governing and administrative body for Senior Hockey for all teams, clubs and associations who have registered with the W.O.A.A. for the purpose of participating in the sport.

And whereas membership is voluntary and subject to the regulations and policies and procedures of the W.O.A.A. as established and amended from time to time as provided by those practices.

And whereas all teams, clubs and associations and participants thereof may be deemed to be members of the W.O.A.A. in accordance with current terms of reference for membership as determined and amended by the W.O.A.A. and the Senior Hockey Committee from time to time.

And whereas the W.O.A.A. has installed a Senior Hockey Committee as constituted by the By-Laws of the W.O.A.A.

Be it resolved therefore that:

The W.O.A.A. will adopt as of June 25, 2013 a Code of Conduct which shall be applicable to that Senior Hockey program and that all participants shall adhere to that Code of Conduct.

Further that the Code of Conduct may and shall be expanded to include policies and procedures for the development of definitions, clarifications, interpretations regarding matters of discipline, appeal and or protest relative to that Code of Conduct.

Such implementation of a Code of Conduct for Senior Hockey and or amendments to that Code of Conduct shall be presented by the Senior Hockey Committee to the Board of Directors of the W.O.A.A. for ratification and subsequent implementation as determined appropriate by the Board.

## **CODE OF CONDUCT**

The code shall identify a standard of behaviour which shall be adhered to by all members and participants of the W.O.A.A. Senior Hockey Program.

Members may include all players, team or 'bench' personnel, on ice and off ice officials, League Administrators, Committee Members, Convenors, association or 'team' members including but not limited to Executive Members, whether compensated or volunteer, and may include parents and/or guardians of minor aged participants as applicable.

This Code of Conduct may be expanded to 'fans' of the sport regardless of terms of admission to any game or activity under the jurisdiction of the W.O.A.A. Senior Hockey Program.

The W.O.A.A. will ensure a commitment to provide a safe environment for all within the Senior Hockey Program.

All individuals will be treated with all due respect at all times regardless of position or status, perceived or real, within the structure of the W.O.A.A. Senior Hockey Program.

All members therefore shall conduct themselves in a manner consistent with the rules, regulations, policies, of the W.O.A.A. relative to fair play, integrity and that aforementioned mutual respect which shall be the basis of the Code of Conduct for W.O.A.A. Senior Hockey.

This Code of Conduct shall apply to all sanctioned activities of the W.O.A.A. within the jurisdiction or governance of the Senior Hockey Program including but not limited to all games, exhibitions and tournaments, and any event sanctioned by the W.O.A.A. or the Senior Hockey Committee including but not limited to 'fundraising' events or 'festivals' or team activities.

All members shall avoid behaviour which may bring the sport of hockey, the W.O.A.A. and/or Senior Hockey Program into disrepute including but not limited to any criminal activity or activity of a 'civil' nature, the excessive use of alcohol or non-medical drug or misuse of any prescribed drug the determination of which may be at the sole and unfettered discretion of the W.O.A.A. or a committee established by the W.O.A.A. to deal with such matters.

No member shall be permitted to violate the Code of Conduct by engaging in any activity which may harm another participant or member by interfering with competition or which may endanger the physical safety or mental well being of any participant or member and such endangerment may be as determined by the W.O.A.A. or a committee established thereof to determine whether such behaviour is contrary to the Code of Conduct.

The W.O.A.A. or a committee established by the W.O.A.A., which may be the Senior Hockey Committee or a sub-committee thereof, shall be responsible for the determination of any violation of the Code of Conduct relative to comments or behaviours which may be deemed disrespectful, humiliating, demeaning, offensive, abusive, racist or sexist.

Further such duly appointed committee shall ensure that any allegations of bullying, cyberbullying, abuse or harassment shall be investigated forthwith and, if found to be with merit, such conduct shall be deemed not in accordance with this Code of Conduct and action shall be taken to discipline and, where possible, remediate the situation which may include sanctions up to and including dismissal or removal from participation and or membership within the W.O.A.A. Senior Hockey Program or any other activity governed by the W.O.A.A..

Such disciplinary action may be appealed in accordance with W.O.A.A. Senior Hockey Policy and Procedure and in accordance with W.O.A.A. rules, regulations and applicable By-Law.

## ADDENDUM #2 - FEES

Note : Any reference to dues or fees including, but not exclusively, to team registration dues, playoff fees, fines or penalty fees, damages or replacement fees, administration fees, and assignment fees are set by the WOAA Senior Hockey Chairperson as per E-1 and approved by the WOAA Directors as per Bylaw #1 Section 38. In most cases these fees are set before the start of the playing season and they are not part of the By-Law amendment process ([Section H](#)) at the Annual Meeting.

Following is a list of fees relevant to Senior Hockey that will be reviewed annually by the specific sport Chairperson and approved by the WOAA Directors.

Section	Description	Fee / Fines + HST where applicable	Last Date revised by WOAA
<a href="#">D-2 a)</a>	Late return of trophies	<b>i)</b> \$35.00 <b>ii)</b> \$50.00 <b>iii)</b> \$500.00 <b>iv)</b> \$1500.00	
<a href="#">D-2 b)</a>	Damage / loss of trophy	\$1500.00	
<a href="#">E-1</a>	Season team entry fee	\$975.00	2021
<a href="#">E-2</a>	Performance Bond	\$2000.00	
<a href="#">E-6</a>	League Statistician Website fee Late game sheet/report fee	\$75.00 TBA \$20.00	
<a href="#">E-7</a>	Home playoff game fee	\$50.00	
<a href="#">G-3</a>	Miss attending Senior Hockey Meeting	1 <sup>st</sup> - \$250.00 2 <sup>nd</sup> - \$500.00 3 <sup>rd</sup> - \$1000.00	
<a href="#">J-9</a>	Late Entry fee additional admin charge	\$100.00	
<a href="#">K-6 f)</a>	Game postponed	\$1500.00	
<a href="#">K-6 g)</a>	Fine for not complying with preceding	\$1500.00	
<a href="#">M-3</a>	Referee Assignor fee	\$975.00	
<a href="#">M-4</a>	Referee Supervisor fee	\$225.00	2021
<a href="#">M-7</a>	Referee Fees	Referee-\$100.00 Linesman-\$70.00 Mileage- \$0.40 /km	2021 2021 2021
<a href="#">M-8</a>	Payment to officials for game postponement	Game officials - \$15.00 Mileage-\$0.40 /km	
<a href="#">N-5 c)</a>	Ineligible participant fine	\$250.00	
<a href="#">N-5 playoffs c)</a>	Ineligible participant fine	\$500.00	
<a href="#">N-7</a>	Fine for derogatory remarks	\$200.00 - \$1000.00	
<a href="#">N-8</a>	Player under assumed name	\$500.00	



## W.O.A.A. SENIOR HOCKEY MINIMUM POLICY RE: MATCH PENALTIES

BUTT- END- ING	SPEAR- ING	SPIT- TING	SPIT ON WOAA TAPED SENIOR HOCKEY OFFICIAL	RING OR HAND	HAIR PULL- ING	HEAD BUTT- ING OR USING FACIAL PRO- TECTOR	MASK OR HELMET PULL- ING	SLASH- ING MAJOR	KICK- ING	CROSS- CHECK- ING MAJOR	HIGH- STICK- ING MAJOR	CHECK- ING FROM BEHIND	ATTEMPT TO INJURE
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### BELOW SHOULDER LINE

CONTACT	3	3	4	4	-	-	-	-	4	5	5	5	5	5
MAJOR INJURY	*C	*C	-	-	*C	*C	*C	*C	*C	*C	*C	*C	*C	*C

### ABOVE SHOULDER LINE

CONTACT	4	6	6	7	-	3	-	3	6	12	5	5	5	5
CONTACT TO FACE OR NECK	5	7	7	8	3	-	5	-	8	12	8	8	8	8
MAJOR INJURY	*C	*C	-	-	*C	*C	*C	*C	*C	*C	*C	*C	*C	*C

CODE: \*C - Refer to the W.O.A.A. Senior Hockey Chairman.  
 - Serious injury for above - Indefinite Suspension pending a Hearing.

MP 65 – Shooting puck over boards after whistle into spectator areas, making contact with spectator/player (player ejected from game). Minimum of seven (7) games suspension.

### ABUSE OF OFFICIAL (MOLESTING):

- Minimum of five (5) games for verbal threatening of an official.
- Minimum of seven (7) games for touching official; ie. deliberate push with minimum of force.

### APPEALS:

There shall be no Appeal to a suspension of five (5) games per infraction or less. Appeals for six (6) games per infraction or more, must be submitted within seven (7) W.O.A.A. business days from the date of notification of the decision in accordance with W.O.A.A. By-Law No. 3.

REVISED:           SEPTEMBER, 2014. (SHMTPSCLRevised2014.DOC)